



B16 – Educational Additional Activities

Aim

To strike a balance between the undoubted benefits of field trips and activities which take place outside the normal curriculum, and the disruption to other classes that can be caused.

Implementation

All activities should be classified as:

- i) Essential to the course being followed by students, or
- ii) Beneficial (not essential but a significant enrichment to the curriculum or of benefit to students' personal development.

The weeks immediately preceding half-term and end-of-term holidays have previously been designated as windows for the extended curriculum. The dates for all activities must be discussed in Senior Leadership team meetings, sanctioned by the Headteacher, and then checked with the Visits Coordinator.

"Essential visits" such as geography Field trips, will usually be sanctioned outside the designated times, where it is impossible to schedule them in another way. It is expected that the majority of visits should take place within the designated "windows".

Students may be barred from activities or educational off site visits if they have a previous record of poor behaviour or attendance. Organisers of visits must prepare work for these students.

Lists of students who are to be invited on such activities should be available beforehand to the Headteacher and all other staff. Membership of beneficial visits should not usually include students from Years 11 & 13 due to their academic studies in relation to external examinations.

Review

Governor Committee: School Education Committee

Date of review: January 2026

Next Review Date: January 2027