



## **School Bus and Train Rules for all students**

St Mary's students are expected to be safe and responsible when using any form of transport. It is essential that students are aware of School Bus and Train Safety and know how to report any concerns or worries that they may have. All students have attended an Assembly regarding behaviour, conduct and how to keep themselves safe on their journey to and from school. The following has been written in cooperation with Barker Bus our school bus service provider and Greater Anglia and British Transport Police.

### **School Bus Rules**

1. Students must respect and obey the Bus Prefects at all times, and behave appropriately in line with the school rules.
2. Students must be at their bus stop on time, and behave appropriately whilst waiting for the bus to arrive.
3. Students must sit in their seat and remain seated, with their seatbelt fastened, for the entire journey.
4. Movement around the bus during the journey is not allowed.
5. Younger students need to sit near the front of the bus and older students towards the back.
6. Windows should remain closed to ensure efficient air conditioning in the bus.
7. Eating and/or drinking on the bus are not permitted. Chewing gum is not allowed.
8. Students should talk quietly – shouting is not acceptable behaviour, nor is poor language.
9. Students may listen to music on electronic devices using headphones only at a level that does not disturb others.
10. The driver must not be distracted at any time during the journey.
11. Students must not deface or damage the bus in any way and must not tamper with safety or emergency bus equipment, or the exit doors.
12. Students should not drop litter at the bus stops and should remove any rubbish from the bus before leaving.

### **Consequences of Breaking Bus Rules**

When a student does not follow the bus rules, the bus prefect/driver/students will report to the school who will then report to the Learning Coordinator and the incident investigated. Incidents that are endangering the safety of a child or other passengers will be dealt with severely and may result in the withdrawal of bus pass and temporary suspension. St Mary's works very closely with our school bus providers and will support the drivers and companies in ensuring the safety of passengers through student behaviour.



## **Student Train Safety Agreement**

At St Mary's Catholic School we are committed to ensuring our students conduct themselves in a dignified and respectful manner at all times. Our Behaviour Policy is clear and explicit in terms of the journey to and from school and I request you and your parents/carers read the following guidelines as to what can breach our code of conduct to ensure your understanding.

Please note that any breaches of the agreement will be dealt with in conjunction with the British Transport Police, Train Operator's Policies, Railway Byelaws, and the School Behaviour Policy. Serious incidents which endanger the safety of passengers may result in criminal charges to both the parent and child. Please take the time to discuss these unacceptable behaviours with your child.

### **Categories of breaches on behaviour on public trains**

#### **(1) Nuisance and offensive behaviour**

*Examples of such:*

(Includes behaviour that is irritating and unpleasant but not dangerous)

- Failing or refusing to show a train pass to a ticket inspector, at the gates or when requested by station staff
- Using offensive language
- Loud music without headphones or talking loudly on the phone
- Littering or leaving waste anywhere other than provided bins on stations or trains
- Sitting in groups of more than 5 students unless there is unavailability of other seats

*This is not an exhaustive list.*

#### **(2) Dangerous behaviour/destructive behaviour**

*Examples of such:*

- Distracting other passengers verbally or with threatening behavior
- Harassing and bullying other passengers
- Throwing objects inside the train which has the potential to cause harm and/or damage
- Jumping in lifts
- Pushing, shoving, and playfighting on platforms
- Preventing others from getting on or off the train
- Standing, jumping or running up and down the aisles

*This is not an exhaustive list.*

#### **(3) Highly dangerous/destructive behaviour**

*Examples of such:*

- Physically attacking the driver, trains station staff, or other passengers
- Marking or damaging the train or other property
- Throwing objects out of the window which has the potential to cause harm and/or damage.



## ST MARY'S CATHOLIC SCHOOL

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- Repeated instances of dangerous or nuisance behaviour
- Interfering with emergency exits, doors or windows
- Threatening other users with an offensive weapon.

*This is not an exhaustive list.*

It is highly likely that any breach in section three would result in an immediate and/or permanent ban from the train company and the involvement of the police. In addition, such incidents would be considered a part of the behaviour policy of St Mary's Catholic School and may result in a Fixed Term Exclusion.

Please note that the Anti-Social Behaviour Act 2003 sets the lower age limit for Penalty Notice for Disorder (PNDs) at 16 years, while smaller fines can be issued in Fixed Penalty Notices (FPNs) to young people from the age of ten. FPNs can be used for offences such as littering, graffiti or even noise nuisance. The Crime and Disorder Act 1998 sets out the conditions for ASBOs which can be issued by the Police as a consequence of poor behaviour and conduct deemed to be "anti-social". Sixth Form Travel Prefects will be allocated to the station and train they travel on to support and assist the younger students. The Travel Prefects are ambassadors of the school and will instruct the younger students where necessary to ensure standards of safety and good behaviour is upheld. Their instruction must be obeyed and respected, any incidents where this is challenged will be deemed as defiance and sanctioned accordingly.



*'Railway guardian' is an app that is recommended by the transport police to report any issues while using the service. Immediate assistance can be given through the alert system.*

Please help and support the school in keeping your child safe on their journey to and from school.