

## Acceptable Use Agreement: PupilSecondary

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- I will only use ICT systems in school, including the internethate, digital video, and mobile technologies for school purposes
- I will not download, install software or alter any systems configuration school technologies
- I will only log on to the schooletwork, other systems and resources having own user name and password
- I will follow the schools ICT security system and not reveal my passwords to anyone and change them regularly.
- I will only use my school-mail address
- I will make sure that all ICcommunications with pupils, teachers or eth is responsible and sensible
- I will be responsible for my behaviour when using the Internet. This includes resources I access and the language use
- I will not create, browse, download, upload, create filenas ore folders, or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will reprotit immediately to my teacher
- I will not give out any personal information such as name, phone number oessidi will not arrange to meet someone unless this is part of a schoolect approved by my teacher
- I am aware that when I takeniages of pupils and/ or staffthat I must only store and use
  these for school purposein line with school policy anothust never distribute these
  outside the school network without the permission adf parties involved Thisincludes
  school breaks and all occasions when in school uniform or when otherwise
  representing the sobol
- I will ensure that my online activity oth in school and outside school, will not cause my school, the staff, pupils or others distress or brthe school community into disrepute including through uploads of images, video, sounds or texts
- I will support the school approach to online sayfeated not upload or add any images, video, sounds or text that could upset any member of the school community.
- video, sounds or text that could upset any member of the school community

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- I will not attempt to bypas the internet filtering system
- I understand that all my use of the Internet and other related technologies can be monitored and logged and carebmade available to my teachers
- I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be palied and myparent/ carer may be contacted
- I will not bring a Smart Watch to school because I am not permitted to wear one during the school day



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- I will not sign up to online services until I am old enough to do so
- I will not connect my personal laptopablet, mobile phone of any other mobile device to
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   Z włonetwork or network points
- I will not attempt to fix any IT equipment which is not working will instead inform a teacher or the ICT Manager
- I will not deliberately damage or waste l'Isœurces of equipment
- I will not access nonducational online games (unless express permissions is given by the teacher at that specific time).

Dear ParentCarer

ICT including the internet, mail, mobile technologies and online resources have become an important part of learning in our school. We expect all pupils to be safe and responsible when using any ICT. It is essential that pupils are aware of eSafety and know how to stay safe when using any ICT.

Please return the bottom section of this forwhich will be kept on record at the school

## Parent/Carer signature

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