



ST MARY'S  
CATHOLIC SCHOOL

## B16 - Extended Curriculum Policy

### Aim

To strike a balance between the undoubted benefits of visits and activities which take place outside the normal curriculum, and the disruption to other classes that can be caused.

### Implementation

All visits/activities should be classified as:

- i) Essential to the course being followed by students, or
- ii) Beneficial (not essential but a significant enrichment to the curriculum).

The weeks immediately preceding half-term and end-of-term holidays have been designated as windows for the extended curriculum.

The dates for all visits must be sanctioned by the Headteacher, and then checked with the Visits Coordinator.

“Essential visits” will usually be sanctioned –reluctantly– outside the designated times, where it is impossible to schedule them in another way. It is expected that the majority of such visits should take place within the designated “windows”. All “beneficial” visits must be within those times.

The Headteacher will, on rare occasions, sanction visits that do not fall within those guidelines, at his discretion.

Students may be barred from visits if they have a previous record of poor behaviour or attendance. Organisers of visits must prepare work for these students.

Lists of students who are to be invited on such visits should be available beforehand to the Headteacher and all other staff. Membership of beneficial visits should not usually include students from Years 11 & 13.

When there are a limited number of places on a school trip, and when the trip is not essential, a deadline for a deposit will be issued and pupils will be selected at random. Pupils who were unsuccessful will have their deposits returned once the selection has been made. If spaces become available on the trip, again pupils will be selected at random.

### Review

Governor Committee: School Improvement Committee

Date of review: January 2021

Next Review Date: January 2022